

# Public Document Pack

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)  
[www.caerffili.gov.uk](http://www.caerffili.gov.uk)

For all enquiries relating to this agenda please contact Sharon Hughes  
(Tel: 01443 864281 Email: [hughesj@caerphilly.gov.uk](mailto:hughesj@caerphilly.gov.uk))

**Date: 19th July 2023**

To Whom It May Concern,

A multi-locational meeting of the **Voluntary Sector Liaison Sub-Committee** will be held in Penallta House, and via Microsoft Teams on **Tuesday, 25th July, 2023** at 10.30 am to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided on request.

Members of the public or Press may attend in person at Penallta House or may view the meeting live via the following link: <https://civico.net/caerphilly>

This meeting will be live-streamed and a recording made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those individuals speaking will be publicly available to all via the recording on the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

**Christina Harrhy**  
CHIEF EXECUTIVE

## AGENDA

1 To receive apologies for absence.

Pages

A greener place Man gwyrddach



2 Declaration of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

3 Voluntary Sector Liaison Sub-Committee held on 8th June 2023.

1 - 4

To receive and consider the following reports: -

4 Public Interest Test.

To receive and consider the following report which in the opinion of the Proper Officer may be discussed when the meeting is not open to the public and first to consider whether the public interest requires that the meeting should be closed to the public for consideration of this item:-

5 Applications received outside the general criteria for the Grants to the Voluntary Sector Fund and from exceptional individuals in relation to the Welsh Church Acts Fund.

7 - 18

**Circulation:**

Councillors M. Chacon-Dawson, R. Chapman, Mrs P. Cook, J.E. Fussell, C.J. Gordon, T. Heron, Ms J.G. Jones, T. Parry, D.W.R. Preece, Mrs D. Price, H. Pritchard, E. Stenner, L.G. Whittle, S. Williams and W. Williams

And Appropriate Officers

**HOW WE WILL USE YOUR INFORMATION**

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk). except for discussions involving confidential or exempt items.

You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed.

For further information on how we process your information and your rights please view the [Full Committee Meetings Privacy Notice](#) on our website or contact Legal Services by email [griffd2@caerphilly.gov.uk](mailto:griffd2@caerphilly.gov.uk) or telephone 01443 863028.



## VOLUNTARY SECTOR LIAISON SUB-COMMITTEE

### MINUTES OF THE MULTI-LOCATIONAL MEETING HELD AT PENALLTA HOUSE AND VIA MICROSOFT TEAMS ON THURSDAY 8<sup>TH</sup> JUNE 2023

PRESENT:

Councillor M. Chacon-Dawson – Chair

Councillors:

R. Chapman, C. Gordon, J. Jones, Mrs T. Parry, H. Pritchard, Mrs E. Stenner, L. G. Whittle, S. Williams and W. Williams.

Together with:

K. Peters (Corporate Policy Manager), L. Lane (Head of Democratic Services and Deputy Monitoring Officer) H. Delonnette (Senior Policy Officer) and S. Hughes (Committee Services Officer).

#### RECORDING AND VOTING ARRANGEMENTS

The Chair reminded those present that the meeting would be live-streamed and a recording made available to view via the Council's website, except for discussions involving confidential or exempt items - [Click here to view](#). The Committee was advised that voting on decisions would be taken via Microsoft Forms.

#### 1. TO APPOINT A VICE CHAIR FOR THE ENSUING YEAR

It was moved and seconded that Councillor W. Williams be appointed as Vice Chair. By way of Microsoft Forms and verbal confirmation (and in noting there were 9 for, 0 against and 0 abstentions) this was unanimously agreed.

RESOLVED that Councillor W. Williams be appointed as Vice Chair of the Voluntary Sector Liaison Sub-Committee for the ensuing year.

#### 2. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P. Cook, J. Fussell, D.W.R. Preece and D. Price.

#### 3. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

#### **4. NEW TERMS OF REFERENCE - VOLUNTARY SECTOR LIAISON SUB-COMMITTEE**

The Corporate Policy Manager presented the report to propose a set of terms of reference for the new Voluntary Sector Liaison Sub-committee as agreed by full Council at its Annual General Meeting on the 11<sup>th</sup> May 2023. It was explained that the proposed terms of reference would allow the Sub-Committee to carry out two functions of the former Grants to the Voluntary Sector Advisory Panel, which was to consider applications from 'exceptional individuals' in relation to the advancement of education for financial support from the Welsh Church Acts Fund and to consider applications for the Grants to the Voluntary Sector Fund that do not meet the 'General Criteria'.

It was noted that a Vice-Chair had been appointed for the Voluntary Sector Liaison Sub-Committee who can take on a chairing role in the event that the Chair, who is also the Chair/Vice-chair of the Voluntary Sector Liaison Committee, is unable to attend a meeting.

Following consideration of the report it was moved and seconded that recommendation 3.1 be approved. By way of Microsoft Forms (and in noting there were 9 for, 0 against and 0 abstentions) this was unanimously agreed.

RESOLVED that Members of the Voluntary Sector Liaison Sub-Committee considered and agreed the appended terms of reference.

#### **5. APPLICATIONS RECEIVED OUTSIDE THE GENERAL CRITERIA FOR THE GRANTS TO THE VOLUNTARY SECTOR FUND AND FROM EXCEPTIONAL INDIVIDUALS IN RELATION TO THE WELSH CHURCH ACTS FUND**

The Voluntary Sector Liaison Committee received a report to consult with members in relation to applications received which are outside the General Criteria for the Grants to the Voluntary Sector (GTVS) Fund or are from 'exceptional individuals' in relation to the Welsh Church Acts Fund (WCAF).

##### **PUBLIC INTEREST TEST**

The Voluntary Sector Liaison Sub-Committee considered the Public Interest Test in relation to Appendix 1 and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information. By way of Microsoft Forms (and in noting there were 8 for, 0 against and 0 abstentions) this was unanimously agreed.

RESOLVED that in accordance with Section 100(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as defined in paragraph 12 and 14 of Schedule 12A of the Local Government Act 1972.

##### **EXEMPT MATTER**

Following consideration of the report it was moved and seconded that the application be deferred pending further information. By way of Microsoft Forms (and in noting there were 7 for, 1 against and 0 abstentions) this was agreed by the majority present.

RESOLVED that the application be deferred.

The meeting closed at 12.40 pm.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 25<sup>th</sup> July 2023, they were signed by the Chair.

---

CHAIR

This page is intentionally left blank



## VOLUNTARY SECTOR LIAISON SUB-COMMITTEE – 25<sup>TH</sup> JULY 2023

### PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

**SUBJECT:** APPLICATIONS RECEIVED OUTSIDE THE GENERAL CRITERIA FOR THE GRANTS TO THE VOLUNTARY SECTOR FUND AND FROM EXCEPTIONAL INDIVIDUALS IN RELATION TO THE WELSH CHURCH ACTS FUND

**REPORT BY:** HEAD OF LEGAL SERVICES AND MONITORING OFFICER

I have considered grounds for exemption of information to be presented to the Committee and make the following recommendations to the Proper Officer:-

#### **EXEMPTIONS APPLYING TO THE REPORT:**

Paragraph 12 – Information relating to a particular individual(s).

Paragraph 14 – Information relating to the financial or business affairs of any particular person.

#### **FACTORS IN FAVOUR OF DISCLOSURE:**

There is a public interest in the way in which the Council awards its grant funding.

#### **PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:**

The report contains detailed personal and financial information relating to a particular individual.

#### **MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:**

That paragraphs 12 and 14 should apply. My view on the Public Interest Test is that whilst there is a need to ensure transparency and accountability of a Public Authority for decisions taken in relation to the award of grant funding, this must be balanced against the fact that these matters have not yet been concluded and there is a reasonable expectation of an individual that personal and financial information will remain private. It is considered that this outweighs the need for the information to be made public.

The information is not affected by any other statutory provision which required the information to be made publicly available.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the press and public from the part of the meeting.

#### **RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:**

On that basis I feel that the public interest in maintaining the exemption outweighs that in disclosing the information, and that the report should be exempt.

**Signed:**

A handwritten signature in black ink, appearing to read 'B. G. G. G.'.

**Date:** 10/07/2023

**Post:** Head of Legal Services and Monitoring Officer

---

I accept the recommendation made above.

**Signed:**

A handwritten signature in black ink, appearing to read 'D.M. Street'.

**Date:** 11/07/2023

**Proper Officer**

This page is intentionally left blank



# Agenda Item 5

By virtue of paragraph(s) 12, 14 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12, 14 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank